



World Biogas Association  
Sustainable Bankside  
105 Sumner Street  
London  
SE1 9HZ

## **WBA Membership Terms and Conditions**

March 2018

1. The WBA's membership year runs from 1st Jan to 31st December and membership fees are payable annually in advance.
2. Membership of the WBA is automatically renewed every year unless members contact the membership department at the WBA directly in writing before the 21<sup>st</sup> November each year confirming that they wish to cancel their membership. Any members who contact the WBA after this date will be liable for the full annual membership fee for the new membership year.
3. Once an application form is received from a new member, such member has the right, during the seven (7) day period from submission of the membership application form, to cancel their membership application and, if payment has been made, to receive a full refund. Thereafter the applicant is liable to pay the full amount of the membership fee and any fees already paid are non-refundable.
4. The banding and class of membership selected must be based on the member company's annual turnover and nature of business or in the case of an Association, number of members at the time of joining the WBA or at the time of renewal, whichever is the later. If the company's turnover or number of members is subsequently found to be higher than stated or the membership category selected is found to be incorrect then the Association reserves the right to invoice the company for the correct band or category fee.
5. All membership fees and other amounts owed to WBA are payable in US Dollars only.
6. Payment of membership fees not received within 30 days of becoming due may result in membership being considered lapsed and all services being suspended pending receipt of payment. However, liability to pay membership fees will not lapse and interest will accrue at 2% above NatWest's UK base rate.
7. Companies are only eligible to receive membership discounts for events and publications if they are members both at the time of booking and on the day/s the event is being held or the publication is ordered. The WBA reserves the right to refuse entry and/or invoice for any additional fees to companies who do not meet these criteria and are not therefore eligible for such discounts.
8. Membership of the WBA covers all employees of the member company or association named on the applica-

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tion form only. Parent, subsidiary or related companies will need to join in their own right if employees of those companies wish to receive member benefits.

9. Only members who have paid their membership fees for the new membership year by the 1st Jan are eligible for a free listing or to advertise in the published Annual WBA Members' Directory.

10. The WBA Members' Directory will not be produced for the 2018 membership year, and WBA does not guarantee to publish an Annual WBA Member Directory. If it does, then by completing a profile form for entry in the published Annual WBA Members' Directory companies are also confirming their agreement to become members of the Association for the stated membership year. Companies or member Associations will be liable for the full annual membership fee for the stated membership year if an entry is submitted. It is members' responsibility to provide their company information for the directory. The WBA is under no obligation to chase members to provide this. Information for the printed directory must be supplied to the WBA when requested. Online directory profiles will need to be completed and managed by members.

11. WBA reserves the right to deny the applicant access to the members' area on the WBA's website, suspend their listing in the online members' directory and access to other WBA services if payment of membership fees is not received by the due payment date.

12. The WBA has no liability for advice provided through us by members or recommended third parties.

13. Terms and conditions of membership may be revised from time to time and will be notified to members in writing.

14. Membership fees are normally revised annually and will be notified to members in writing.

15. Once a member has cancelled its membership or otherwise ceases to become a member, all references to the WBA and any items which remain WBA intellectual property (e.g. logos) must be removed from company literature, stationery and company websites as soon as possible but in any event no later than 60 days.

16. Any actions or behaviour by Members which brings the WBA into disrepute may result in termination of membership at the discretion of the WBA.